

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
April 23, 2012**

The regular meeting of the Holtville City Council was held on Monday, April 23, 2012 at 5:30 p.m. in the Civic Center. Council Members present were Jerry Brittsan, Mike Goodsell, Colleen Ludwig, David Bradshaw and Richard Layton. Staff members present were Alex Meyerhoff, Nick Wells, Alex Silva, Frank Cornejo and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt and City Attorney Steve Walker were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 5:33 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 6:00 p.m.

INVOCATION:

The invocation was led by Pastor Michael Foss of First Assembly of God.

PLEDGE OF ALLEGIANCE:

Mr. Bradshaw led the pledge of allegiance.

Mr. Brittsan requested a moment of silence for Betty Petty and Ruth Payne.

PROCLAMATION: In memory of Quentin Burke

A proclamation was presented to Mrs. Burke by Mr. Mellinger.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on April 20, 2012.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City Of Holtville

No reportable action taken.

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

Title: City Manager Evaluation

No reportable action taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.9)

1 Matter – 640 E. Third St. #5

No reportable action taken.

PUBLIC COMMENTS:

Gina Vargas, District Representative for Senator Juan Vargas introduced herself and encouraged Council to communicate the needs of the City to the Senator. She also said he is very interested in helping the City build the Public Safety Building.

Cliff Douglas, owner of Desert View Subdivision reported he is trying to establish a joint venture with a builder to build homes in Holtville. He would like to build 30 homes ranging from 1800 to 2000 square feet with a starting price of \$250,000. The lots are between 6000 and 9000 square feet. If he had a commitment for 5 houses he said he could start the project. He communicated that a local real estate office would be helpful. Mr. Brittsan suggested he contact Jay Goyal for assistance with this project. Mr. Goyal is a realtor and also owns commercial property in Holtville. Mr. Bradshaw said he would like for the City Council to promote the development of new housing. Mr. Douglas thanked Mr. Meyerhoff for his inspired enthusiasm.

Elizabeth Enriquez Phillips suggested the City advertise the availability of new housing on their website.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of The City Council Of April 9, 2012 And Special Meeting Of April 18, 2012**
- 2. Current Demands #30360 To #30396**

A motion was made by Mr. Bradshaw and seconded by Mr. Layton to approve Consent Agenda items 1 and 2. The motion carried 5/0.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUEES:

Mr. Holt reported the construction of the 1.5 million gallon water tank officially started today and that a Ground Breaking Ceremony was held at the project site prior to this meeting.

Mr. Bradshaw attended an IVRWMP meeting. He also went to the El Centro Music Festival and Fireworks Show which he said was very enjoyable.

Mrs. Ludwig attended an Area Agency meeting and the birthday party for Chief Silva and Chief Johnson.

Mr. Brittsan attended the birthday party for the chiefs and the Open House at the Fire Department. He also attended a Border Patrol Seminar.

Mr. Goodsell attended the Citizens Advisory Committee meeting at Centinela Prison. He reported the City may have the opportunity to receive some concrete benches and tables that the prison is no longer using. He also attended the Budget Workshop and an Oversight Board meeting.

Mr. Layton attended the Budget Review meeting.

Mr. Mellinger went to the Open House at the Fire Department.

Mr. Silva reported the Fire Department had received 25 tents that were donated by Target to cities that have the CERT Program. Mr. Silva also reported that Francisco Perez had elbow surgery and will be out of work for 2 – 3 months. He reminded Council that the Ice Cream Social will be held in the park on June 15th.

NEW BUSINESS:

3. Discussion/Related Action To Appoint John Paul Wells To Vacant Planning Commission Seat – Alex Meyerhoff, City Manager

A motion was made by Mrs. Ludwig to table this item. The motion died for the lack of a second. A motion was then made by Mr. Bradshaw and seconded by Mr. Brittsan to appoint John Paul Wells to vacant Planning Commission seat. The motion carried 4/1 with Mrs. Ludwig opposing.

4. Discussion/Related Action To Re-appoint Jim Predmore and Ginger Ward To The Planning Commission – Alex Meyerhoff, City Manager

A motion was made by Mrs. Ludwig and seconded by Mr. Layton to re-appoint Jim Predmore and Ginger Ward to the Planning Commission. The motion carried unanimously.

5. Discussion/Related Action To Accept Resignation Of Planning Commissioner Federico Garcia – Alex Meyerhoff, City Manager

A motion was made by Mr. Goodsell and seconded by Mr. Bradshaw to accept resignation of Planning Commissioner Federico Garcia. The motion carried unanimously.

6. Discussion/Related Action Regarding Administrative Civil Liability Complaint R7-2012-0020, City Of Holtville Wastewater Treatment Plant – Frank Cornejo, Water Works Supervisor

A motion was made by Mr. Goodsell and seconded by Mr. Bradshaw to direct Staff to request to engage the Prosecution Team in settlement discussions, including but not limited to proposing a Compliance Project (CP) in accordance with the Enforcement Policy of the State Water Resources Control Board, in lieu of paying the \$6,000 of the proposed civil liability. The motion carried unanimously.

7. Discussion/Related Action To Select Landmark Geo Engineers And Geologists As Most Responsive Firm For Geotechnical Service Associated With 1.5 Million Gallon Water Tank Project – Jack Holt, City Engineer

A motion was made by Mr. Layton and seconded by Mr. Brittsan to select Landmark Geo Engineers and Geologists as most responsive firm for geotechnical service associated with 1.5 Million Gallon Water Tank Project. The amount of the proposal submitted was \$16,012. The motion carried unanimously.

8. Discussion/Related Action To Adopt RESOLUTION 12-19 Approving Additional Funding For STPL 5174 (017) - SR 115/5th Street Sidewalk Improvements Project – Justina Arce, City Planner

This item was presented by Mr. Meyerhoff. A motion was made by Mrs. Ludwig and seconded by Mr. Goodsell to adopt Resolution 12-19 approving additional funding for STPL 5174 (017) – SR 115/5th Street Sidewalk Improvements Project and direction to Staff to negotiate with Imperial Irrigation District to reduce costs for relocating poles. The motion carried 5/0 in the form of a roll call vote.

9. Discussion/Related Action To Adopt RESOLUTION 12-20 Approving And Authorizing The Submission Of A Grant Assistance Application To The California Department Of Transportation Under The Bicycle Transportation Account (BTA) For FY 2012-2013 – Justina Arce, City Planner

This item was presented by Mr. Meyerhoff. A motion was made by Mr. Bradshaw and seconded by Mr. Layton to adopt Resolution 12-20 approving and authorizing the submission of a Grant Assistance Application to the California Department of Transportation under the Bicycle Transportation Account (BTA) for FY 2012-2013. The motion carried 5/0 in the form of a roll call vote.

10. Discussion/Related Action To Adopt RESOLUTION 12-21 To Declare Certain Items As Surplus Property – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to adopt Resolution 12-21 to declare certain items as surplus property. The motion carried 5/0 in the form of a roll call vote.

11. Discussion/Related Action To Adopt RESOLUTION 12-22 Declaring Certain Real Property As Surplus Property – Alex Meyerhoff

A motion was made by Mr. Layton and seconded by Mr. Goodsell to adopt Resolution 12-22 declaring certain property as surplus property. The motion carried 5/0 in the form of a roll call vote.

12. Discussion/Related Action To Authorize Purchase Of Emergency Generator With 2009-2010 Cal-EMA Homeland Security Grant Proceeds – Alex Meyerhoff, City Manager

A motion was made by Mr. Goodsell and seconded by Mr. Bradshaw to authorize purchase of emergency generator with 2009-2010 Cal-EMA Homeland Security Grant Proceeds and giving Staff direction to study feasibility alternatives for fuel including propane and CNG and requiring the generator meet specifications of the Air Pollution Control District of Imperial County. The motion carried unanimously.

13. Discussion/Related Action To Approve Facilities Use Agreement Between The City Of Holtville And The IV Desert Aquatics – Alex Meyerhoff, City Manager

A motion was made by Mr. Goodsell and seconded by Mr. Bradshaw to approve Facilities Use Agreement between the City of Holtville and the IV Desert Aquatics with an amendment barring catastrophic events. The motion carried unanimously.

14. Discussion/Related Action To Schedule Budget Workshops – Nick Wells, Finance Manager

A Budget Workshop will be scheduled at a later date.

INFORMATION ONLY:

15. City Manager Report – Alex Meyerhoff

- a. Finance Manager – Nick Wells
- b. Public Works Supervisor – Alex Chavez
- c. Water Works Supervisor – Frank Cornejo
- d. Fire Department – Alex Silva
- e. Quarterly Planning Report – Justina Arce

- f. Quarterly Grant Report – Justina Arce**
- g. Quarterly Building Report – Justina Arce**

Staff Reports

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor, Fire Chief and City Planner. A Quarterly Grant Report and a Quarterly Building Report were also provided

Mr. Meyerhoff announced that the Police Chief, Gordon Johnson has been promoted to Lieutenant at the Imperial County Sheriff's Department. He also informed Council of upcoming events in the community.

ADJOURNMENT:

There being no further business to come before Council, Mr. Brittsan adjourned the Regular Council meeting at 9:00 p.m. following Closed Session.

Jerry M. Brittsan, Mayor

Glyn Snyder, City Clerk